

Recommendations of the City Finance and Governance Committee – 18 February 2025

Strategic Alignment – Our Corporation

Public

**Tuesday, 25 February 2025
Council**

Program Contact:
Kathryn Goldy, Acting Manager
Governance

Approving Officer:
Louise Williams, Acting Chief
Operating Officer

EXECUTIVE SUMMARY

The City Finance and Governance Committee considered the following Items at its meeting held on 18 February 2025 and resolved to present to Council the following recommendations for Council determination:

- Item 7.1 - 2024/25 Business Plan & Budget Quarter 2 Update
- Item 7.2 - Procurement Policy
- Item 7.3 - Committee Meeting Schedule

RECOMMENDATION

1. **Recommendation 1** – Item 7.1 - 2024/25 Business Plan & Budget Quarter 2 Update

THAT COUNCIL:

1. Receives the City of Adelaide 2024/25 Business Plan and Budget Quarter 2 Update as provided in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.
2. Approves adjustments for the 2024/25 Business Plan and Budget (BP&B) as identified in this report and reflected in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.
3. Notes the year-to-date Operating (Financial Performance) for the quarter ending 31 December 2024, which includes:
 - 3.1. Total operating revenue of \$119.775m (\$1.923m higher than the budget of \$117.851m, for the period)
 - 3.2. Total operating expenses (including depreciation) of \$108.046m (\$1.953m lower than the budget of \$109.999m, for the period)
 - 3.3. An operating surplus of \$11.729m (\$3.876m higher than the budget of \$7.852m, for the period)
 - 3.4. Total Capital Expenditure of \$37.529m (\$9.747m lower than the budget of \$47.275m, for the period)
 - 3.5. Net cash surplus position of \$20.999m.
4. Approves the budgeted year end Operating Position, which includes:
 - 4.1. Total operating revenue of \$237.913m (\$2.205m higher than the Quarter 1 adopted budget of \$235.708m)
 - 4.2. Total operating expenses (including depreciation) of \$228.546m (\$2.205m higher than the Quarter 1 adopted budget of \$226.341m)

4.3. An operating surplus/deficit of \$9.367m (consistent with the Quarter 1 adopted budget of \$9.367m).

5. Approves total capital expenditure of \$121.043m for 2024/25 year (\$1.869m lower than the Quarter 1 adopted budget of \$122.912m).
6. Approves total borrowings of \$20.373m projected to 30 June 2025 (\$3.360m lower than the Quarter 1 projected borrowings of \$23.733m to 30 June 2025).
7. Receives the Council Subsidiary Quarter 2 updates as provided at Attachments B, C, D and E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.

2. **Recommendation 2** – Item 7.2 - Procurement Policy

THAT COUNCIL:

1. Adopts the updated Procurement Policy as per Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025.
2. Notes the table summarising changes made in the Policy as per Attachment B to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025.
3. Authorises the Chief Executive Officer (or delegate) to make minor, typographical, syntactical and technical updates to the Procurement Policy as contained in Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025 to finalise the document.

3. **Recommendation 3** – Item 7.3 – Committee Meeting Schedule

THAT COUNCIL:

1. Adopts a Committee Meeting Schedule (as set out below), with all Committee Meetings to be held in the Colonel Light Room, Adelaide Town Hall:
 - 1.1. City Community Services and Culture Committee, first Tuesday of the month at 5.30pm (except December 2025 and January 2026);
 - 1.2. City Planning, Development and Business Affairs Committee, first Tuesday of the month at 7.00pm (except December 2025 and January 2026);
 - 1.3. City Finance and Governance Committee, third Tuesday of the month at 5.30pm (except December 2025 and January 2026); and
 - 1.4. Infrastructure and Public Works Committee, third Tuesday of the month at 7.00pm (except December 2025 and January 2026).
2. Authorises the Chief Executive Officer or delegate in consultation with the Committee Chair to vary the meeting dates and times in response to operational needs and/or requirements.

City Community Services and Culture Committee

3. Appoints all Council Members to the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.

City Planning, Development and Business Affairs Committee

4. Appoints all Council Members to the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.

City Finance and Governance Committee

5. Appoints all Council Members to the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.

Infrastructure and Public Works Committee

6. Appoints all Council Members to the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
7. Refers the appointments to the position of Chair and Deputy Chairs of the Councils core committees to Council on 25 February 2025.

DISCUSSION

1. The City Finance and Governance Committee met at a meeting of the Committee on Tuesday 18 February 2025. The Agenda with public reports for the meeting can be viewed [here](#).
2. Where the resolution of the Committee differs from the recommendation published in the Committee agenda, the Committee's recommendation to the Council is listed first, with the original recommendation provided in grey and italics.
3. The following matters were the subject of deliberation:

3.1. Item 7.1 – 2024/25 Business Plan & Budget Quarter 2 Update

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Receives the City of Adelaide 2024/25 Business Plan and Budget Quarter 2 Update as provided in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.
2. Approves adjustments for the 2024/25 Business Plan and Budget (BP&B) as identified in this report and reflected in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.
3. Notes the year-to-date Operating (Financial Performance) for the quarter ending 31 December 2024, which includes:
 - 3.1. Total operating revenue of \$119.775m (\$1.923m higher than the budget of \$117.851m, for the period)
 - 3.2. Total operating expenses (including depreciation) of \$108.046m (\$1.953m lower than the budget of \$109.999m, for the period)
 - 3.3. An operating surplus of \$11.729m (\$3.876m higher than the budget of \$7.852m, for the period)
 - 3.4. Total Capital Expenditure of \$37.529m (\$9.747m lower than the budget of \$47.275m, for the period)
 - 3.5. Net cash surplus position of \$20.999m.
4. Approves the budgeted year end Operating Position, which includes:
 - 4.1. Total operating revenue of \$237.913m (\$2.205m higher than the Quarter 1 adopted budget of \$235.708m)
 - 4.2. Total operating expenses (including depreciation) of \$228.546m (\$2.205m higher than the Quarter 1 adopted budget of \$226.341m)
 - 4.3. An operating surplus/deficit of \$9.367m (consistent with the Quarter 1 adopted budget of \$9.367m).
5. Approves total capital expenditure of \$121.043m for 2024/25 year (\$1.869m lower than the Quarter 1 adopted budget of \$122.912m).
6. Approves total borrowings of \$20.373m projected to 30 June 2025 (\$3.360m lower than the Quarter 1 projected borrowings of \$23.733m to 30 June 2025).
7. Receives the Council Subsidiary Quarter 2 updates as provided at Attachments B, C, D and E to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 18 February 2025.

For ease, Attachments A, B, C, D & E relating to Recommendation 1, Item 7.1, have been included at the end of this recommendation report.

3.2. Item 7.2 – Procurement Policy

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL:

1. Adopts the updated Procurement Policy as per Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025.

2. Notes the table summarising changes made in the Policy as per Attachment B to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025.
3. Authorises the Chief Executive Officer (or delegate) to make minor, typographical, syntactical and technical updates to the Procurement Policy as contained in Attachment A to Item 7.2 on the Agenda for the City Finance and Governance Committee held on 18 February 2025 to finalise the document.

For ease, Attachments A & B relating to Recommendation 2, Item 7.2, have been included at the end of this recommendation report.

3.3. Item 7.3 – Committee Meeting Schedule

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL:

1. Adopts a Committee Meeting Schedule (as set out below), with all Committee Meetings to be held in the Colonel Light Room, Adelaide Town Hall:
 - 1.1. City Community Services and Culture Committee, first Tuesday of the month at 5.30pm (except December 2025 and January 2026);
 - 1.2. City Planning, Development and Business Affairs Committee, first Tuesday of the month at 7.00pm (except December 2025 and January 2026);
 - 1.3. City Finance and Governance Committee, third Tuesday of the month at 5.30pm (except December 2025 and January 2026); and
 - 1.4. Infrastructure and Public Works Committee, third Tuesday of the month at 7.00pm (except December 2025 and January 2026).
2. Authorises the Chief Executive Officer or delegate in consultation with the Committee Chair to vary the meeting dates and times in response to operational needs and/or requirements.

City Community Services and Culture Committee

3. Appoints all Council Members to the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.

City Planning, Development and Business Affairs Committee

4. Appoints all Council Members to the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.

City Finance and Governance Committee

5. Appoints all Council Members to the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.

Infrastructure and Public Works Committee

6. Appoints all Council Members to the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.
7. Refers the appointments to the position of Chair and Deputy Chairs of the Councils core committees to Council on 25 February 2025.

Original Recommendation as Printed in the CFG Committee Agenda

THAT THE CITY FINANCE AND GOVERNANCE COMMITTEE RECOMMENDS TO COUNCIL THAT COUNCIL:

1. *Adopts a Committee Meeting Schedule (as set out below), with all Committee Meetings to be held in the Colonel Light Room, Adelaide Town Hall:*
 - 1.1. *City Community Services and Culture Committee, first Tuesday of the month at 5.30pm (except December 2025 and January 2026);*
 - 1.2. *City Planning, Development and Business Affairs Committee, first Tuesday of the month at 7.00pm (except December 2025 and January 2026);*

- 1.3. *City Finance and Governance Committee, third Tuesday of the month at 5.30pm (except December 2025 and January 2026); and*
- 1.4. *Infrastructure and Public Works Committee, third Tuesday of the month at 7.00pm (except December 2025 and January 2026).*
2. *Authorises the Chief Executive Officer or delegate in consultation with the Committee Chair to vary the meeting dates and times in response to operational needs and/or requirements.*

City Community Services and Culture Committee

3. *Appoints all Council Members to the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.*
4. *Appoints Councillor_____as the Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.*
5. *Appoints Councillor_____as the Deputy Chair of the City Community Services and Culture Committee from 1 April 2025 until the conclusion of the Council Term.*

City Planning, Development and Business Affairs Committee

6. *Appoints all Council Members to the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.*
7. *Appoints Councillor_____as the Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.*
8. *Appoints Councillor_____as the Deputy Chair of the City Planning, Development and Business Affairs Committee from 1 April 2025 until the conclusion of the Council Term.*

City Finance and Governance Committee

9. *Appoints all Council Members to the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.*
10. *Appoints Councillor_____as the Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.*
11. *Appoints Councillor_____as the Deputy Chair of the City Finance and Governance Committee from 1 April 2025 until the conclusion of the Council Term.*

Infrastructure and Public Works Committee

12. *Appoints all Council Members to the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.*
13. *Appoints Councillor_____as the Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.*
14. *Appoints Councillor_____as the Deputy Chair of the Infrastructure and Public Works Committee from 1 April 2025 until the conclusion of the Council Term.*

DATA AND SUPPORTING INFORMATION

Link 1 – City Finance and Governance Committee Agenda

ATTACHMENTS